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6<sup>th</sup> November 2019

### **4 Fletcher Class**

Dear parents/carers,

As you know, Miss Haynes has recently been absent from school due to being unwell.

Miss Ingle has been working with the class since September and will continue to teach them until Miss Haynes is well enough to return.

Please speak to me or Miss Ingle if you have any concerns regarding your child.

Yours faithfully,

Mrs D. Wale  
Assistant Headteacher